



**LARRY WALKER**  
**SAN BERNARDINO COUNTY AUDITOR/  
CONTROLLER-RECORDER**

## **NOTICE - STATE OFFICE CLOSURES**

Governor Schwarzenegger issued an Executive Order on July 1, 2009, as a result of the statewide fiscal crisis. The Executive Order requires the closure of state offices on the **first, second, and third Fridays of every month** through June 30, 2010.

The average processing time for certificates and amendments from the California Department of Public Health prior to the Executive Order was approximately:

- Birth Certificate - 12 Weeks
- Death Certificate - 12 Weeks
- Amendments – 7 to 12 Months

Please be aware that with the addition of these state closure dates you may experience an even longer delay in the processing times of these vital records.

**Note:** At this time, the California Department of Public Health, Office of Vital Records is only accepting requests by mail. **They do not have public counter service.**

Department of Health Service  
Office of Vital Records – M.S. 5103  
P.O. Box 997410  
Sacramento, CA 95899-7410